

PERSONAL DATA PROTECTION REQUEST APPLICATION FORM

In the Law No. 6698 on the Protection of Personal Data (KVKK) the personal data owner (Applicant), who is defined as the person concerned, is given the opportunity to apply to the data controller regarding his/ her rights regulated in Article 11 of the KVKK.

Pursuant to the first paragraph of Article 13 of the KVKK; personal data owners are required to notify our Company, which is the data controller, with a written application regarding their requests regarding their rights or to deliver them to us by other methods determined by the Personal Data Protection Board.

Within this framework, applications to be made to our Company can be made in writing and by printing out this form;

- By the Applicant's personal application,
- By notary application,
- It can be signed by the Applicant with the "secure electronic signature" defined in the Electronic Signature Law No. 5070 and sent to our Company's registered electronic mail address (KEP).

Below you will find information on the channels of written submissions regarding how to submit written submissions to us.

Application Method	Application Address	Information Required on the Shipment
Application in person (The applicant comes in person and applies with a document certifying his/ her identity)	Mahmutbey Mah. Küçük Halkalı Cad. No:19A Bağcılar / ISTANBUL	The envelope should be marked "Personal Data Within the Scope of the Law on Protection of Information Request" will be written.
Through a notary public notification.	Mahmutbey Mah. Küçük Halkalı Cad. No:19A Bağcılar / ISTANBUL	The envelope should be marked "Personal Data Within the Scope of the Law on Protection of Information Request" will be written.
Signed with a "secure electronic signature" and sent via Registered Electronic Mail (KEP)	eratekstekstil@hs01.kep.tr	"Personal Data Protection Law Information Request" will be written in the subject section of the e-mail.

In addition, if the Board determines any other method other than those mentioned above, our Company will announce how the applications will be made through these methods.

Your applications submitted to us will be answered within thirty (30) days from the date of receipt of your request, depending on the nature of the request, in accordance with paragraph 2 of Article 13 of the KVKK. Our response will be delivered to you in writing or electronically in accordance with the provision of Article 13 of the KVKK.

Applicant Contact Information:

Name:	
Surname:	
TC ID;	
Telephone Number:	
E-mail: (If you specify, we will be able to respond to you faster)	
Address:	





III. Method of Notifying You of Our Response to Your Application:

I want it sent to my address. ☐

I want it sent to my e-mail address. ☐

(We will be able to respond to you more quickly if you choose the email method)

I want it handled to me personally. ☐

(In case of delivery by proxy, a notarized power of attorney or authorization certificate is required)

This application form has been issued in order to determine your relationship with our Company and to determine your personal data processed by our Company, if any, and to respond to your relevant application accurately and within the legal period. In order to eliminate the legal risks that may arise from unlawful and unfair data sharing and especially to ensure the security of your personal data, our Company reserves the right to request additional documents and information (copy of identity card or driver's license, etc.) for identification and authorization. We would like to state that no legal liability of our Company will arise if the information regarding your requests submitted within the scope of the form is not accurate and up-to-date or if an unauthorized or unlawful application or request is made.

Applicant (Personal Data Owner)

Name- Surname:

Application Date :

Signature:

ERA.F.12.37

Rev.00

